

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

National Rural Employment Guarantee Scheme – AP – Convening of Gram Sabhas between 25th October to 25th November, 2010 for finalization of Shelf of works and Labour Budget - Orders - Issued.

PANCHAYAT RAJ & RURAL DEVELOPMENT (PROGS-III) DEPARTMENT

G.O.Ms.No.340

Dated:29.09.2010

Read the following:-

1. MGNREG Act 2005
2. Proposal of Commissioner Rural Development, dt. 02.09.2010

ORDER:-

The Section 16 of the MG NREG Act lays down that shelf of projects for execution shall be finalised at Gram Panchayat level after conducting of Gram Sabhas. The projects so finalised shall be in an order of priority laid down as per the Schedule I of the Act. Further Section 13 (4) provides for giving technical assistance to the Gram Panchayats in discharging these functions. Section 14(6) of the Act lays down that the labour budget for the year shall be prepared in December each year, based on the anticipated demand for works.

2. Commissioner Rural Development in his proposals stated that with a view to assist the Gram Panchayats in identifying works of durable nature, several surveys have been commissioned. Besides, for estimation of the labour budget in December, Gram Sabhas need to be convened to estimate the households requiring work in each Gram Panchayat. He has therefore requested that directions may be issued to the Sarpanches to convene the Gram Sabhas in the month of October-November so as to finalise the list of works to be executed for the period from January 2011 up to December 2011.

3. Government after careful consideration of the provisions of the Act, direct that Gram Sabhas shall be convened between 25th October and 25th November to discharge the functions laid down in the MGNREG Act and further direct the following:

- a) The following surveys launched for assisting the Gram Panchayat in identifying the works shall be completed before the date of the Gram Sabha:
 - i) Land inventory of SC/ST lands (by the Land cell of SERP)
 - ii) Detailed survey of water harvesting structures in the 132 groundwater basins in 'OE' category (by the GW project cell of CRD office)
 - iii) Farmer-wise proposals for rain water harvesting structures in each field through trench + farm pond (by CMSA cell of SERP and APOs)
 - iv) Watershed works in IWMP watersheds (by SCRD)
- b) The Gram Sabhas shall be convened after a careful planning exercise as follows:
 - i) Every MPDO shall prepare a date-wise schedule for holding Grama Sabhas in at least one place in every Grama Panchayat. This schedule shall be finalized after due consultation with Gram Panchayat Secretaries and Sarpanches before 20th September 2010. The local MLA shall be furnished a copy of the schedule for information.

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- ii) The schedule shall be communicated to all the Sarpanches for issuing due notice under the Act.
 - iii) Written intimation of Grama Sabha shall be given to all job card holders, SHGs, Srama Sakti Sanghams and the VOs of SHGs clearly mentioning the date, time and place for holding all the Grama Sabhas.
 - iv) APOs are responsible for working out the following GP-wise labour budgets and communicating the same to GP in advance:
 - a. Labour Budget 2010-11 – expenditure and balance
 - b. Proposal of LB for 2011-12
 - v) Display material showing all entitlements provided under the Act shall be prepared and supplied by CRD. At least 2 sets of flex posters shall be prepared for each Mandal.
- c) In order to ensure that objectives of Gram Sabha are comprehensively met, the Gram Sabha shall be organised as follows:
- i) The Grama Sabha shall be held in a centrally accessible place in a Gram Panchayat. Adequate place for attending by all the job card holders shall be ensured.
 - ii) The exhibition of flex boards shall be used to explain to each and every job card holder of his rights under the Act.
 - iii) Rozgar Sevak would be responsible for presence of all the job card holders at the Gram Sabha.
 - iv) The MPDO, Engineering Consultant, TAs and FAs shall be present for the Grama Sabha without fail.
- d) The following issues shall be discussed in the Grama Sabha: .
- i) Explanation of the entitlements under the Act using the exhibition material.
 - ii) Labour budget for 2010-11:
 - o Allocation
 - o Amounts spent so far and
 - o Balance amount available till March 2011.
 - o Additional amount needed if any till March 2011
 - iii) Finalization of labour budget 2011-12: This shall be estimated basing on the active wage seeker households and the requirement of mandays (subject to a limitation of 100 days work for each household) for the period from April 2011 to March 2012.
 - iv) Approval of the works for the shelf of works:
 - o All works proposed to be taken up will be read out in the Gram Sabha by the APO – category-wise. If any work requires change, the same shall be considered in accordance with the guidelines in Schedule I of the Act.
 - o The works shall invariably follow the order of priority given in the Act. Only after finishing works in Category I can works under Category II be proposed.
 - o The total value of the Shelf of works shall be 200% of the budget available till March 2012 consisting of:
 - Balance amount of labour budget of 2010-11 +
 - Proposed labour budget of 2011-12.

- v) Month-wise finalisation of works to be opened for 6 months from January 2010 till June 2011.
- vi) Review of action taken on the Social Audits conducted so far in the village. The VSAs shall read out the SA reports conducted in the past one year in the village and MPDO explains action taken on these.
- vii) Finalization of a big wall to paint progress of MGNREGS covering labour budget, list of works taken up, names of the workers working (along with the numbers of days working so far).

e) After completion of the Gram Sabha, the following action shall be completed:

- i) Soon after completion of the Grama Sabha, a resolution listing the works approved in the GS shall be signed by job card holders. APO is responsible for this.
- ii) MPDO shall ensure that this list is processed for administrative and technical sanctions.
- iii) The process of administrative and technical sanctions shall be completed before 1st November 2010.
- iv) With effect from 1st November, the old shelf shall be completely replaced by the new shelf.

4. All District Collectors are requested to convene meetings of the District Panchayat Officers and Divisional Panchayat Officers and MPDOs to finalise the details of the programme. They are also requested to appoint Senior officers to monitor the conduct of the Gram Sabhas.

5. A copy of this order is available on the Internet and can be accessed at the address: <http://www.rd.ap.gov.in>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.V.P.C.SASTRY,
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To

The Commissioner, Rural Development, A.P. Hyderabad

The Commissioner, Panchayat Raj, A.P. Hyderabad

The District Collectors and District Programme Coordinators of all 22 Districts

The Project Directors, DWMA and Addl. District Programme Coordinators of all Districts

The Chief Executive Officers, Zilla Parishad and Addl. District Programme Coordinators of all Districts

Copy to:

The PS to Chief Minister.

The PS to Minister (RD & NREGP)

The PS to Chief Secretary to Government

The PS to Principal Secretary to Govt. (RD), PR&RD Department

The PR & RD (General) Department

SF/SC.

//FORWARDED::BY ORDER//

SECTION OFFICER